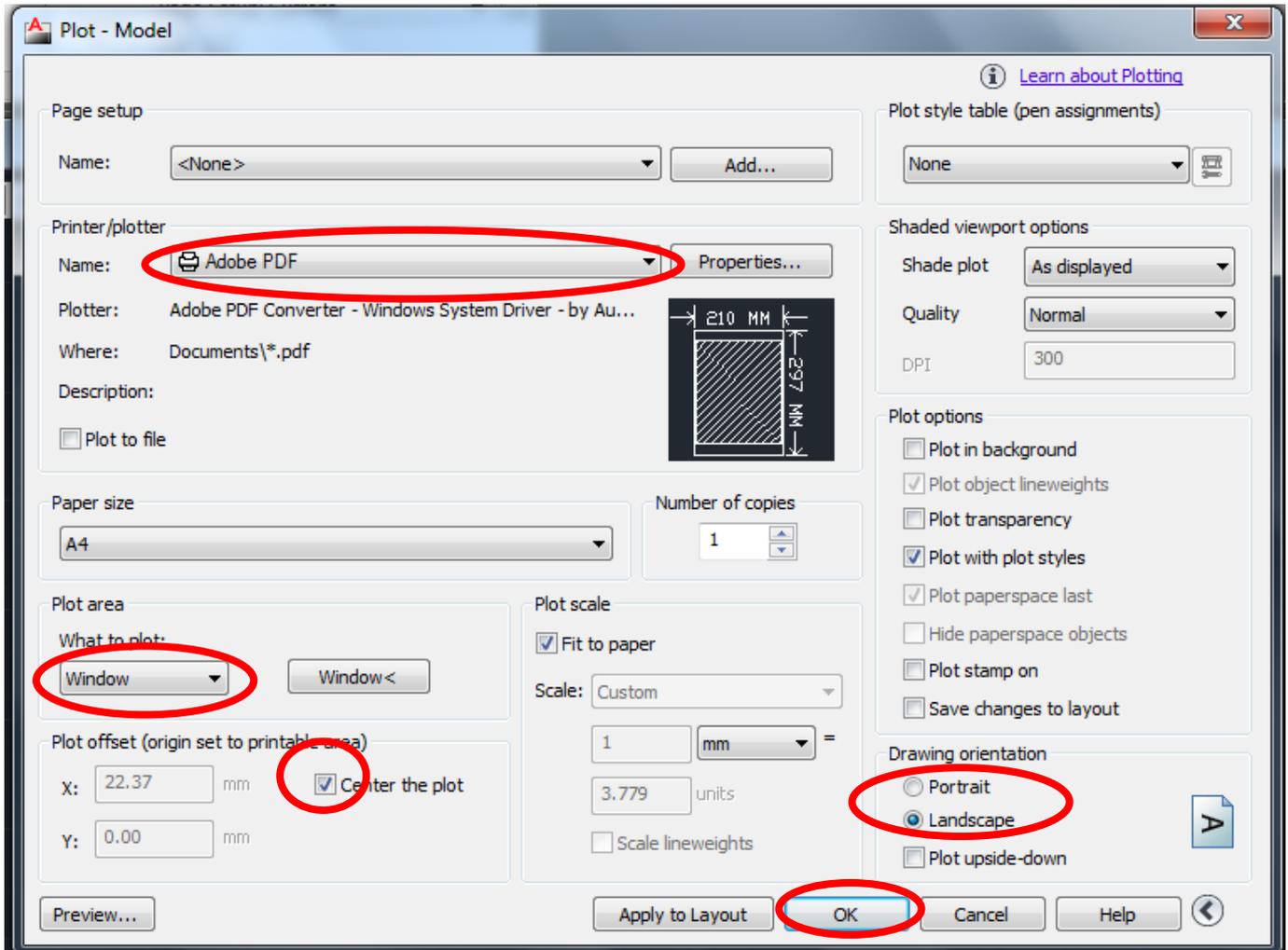
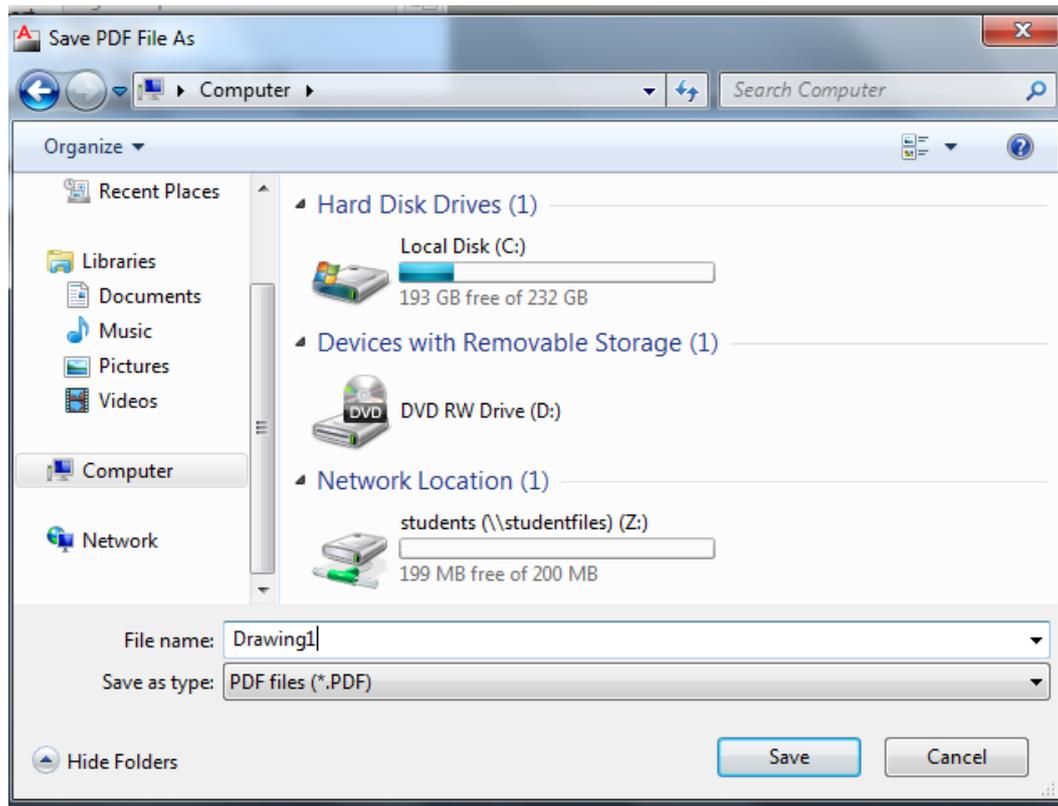


Printing from AutoCAD

1. Click 'Plot'
2. Change the printer/plotter device to **Adobe PDF**
3. Select the plot area
4. Change the page to portrait or landscape
5. Tick 'Center' the plot
6. Once you have done this your screen should look similar to this:



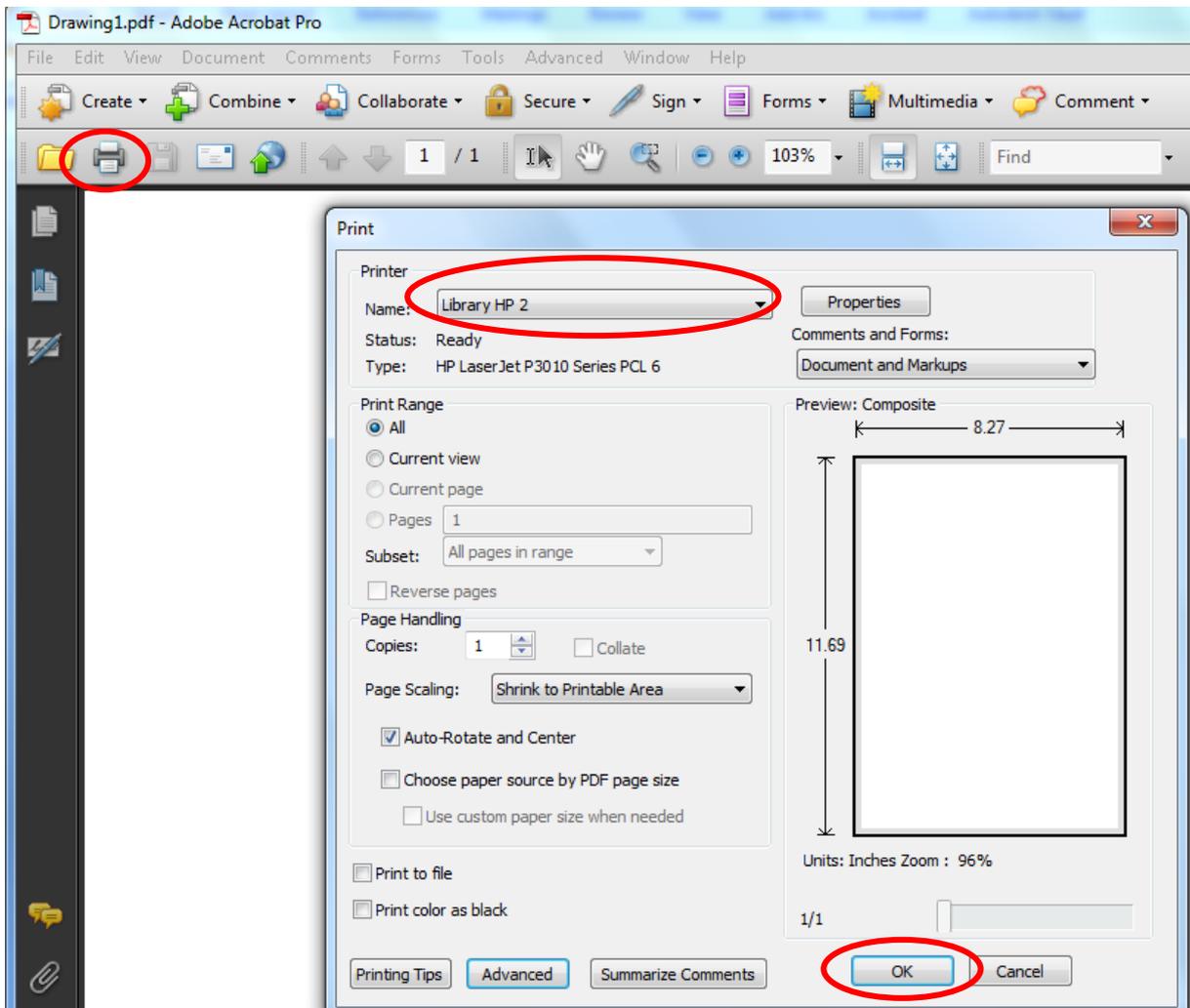
7. Click 'OK' this next screen will appear:



This screen will allow you to save your drawing to a PDF document to print later.

Choose where you want to save the PDF (preferably in your student folder), name the PDF and click 'Save'

8. The drawing will now save and will automatically open in Adobe Acrobat
9. Once the drawing has opened in Adobe Acrobat you can send it to a printer by clicking 'File' and then 'Print'
10. You can then select the printer you wish to print to and then click 'OK.' The drawing will now print to the selected printer



Please note that you will not be able to edit the drawing once it has been plotted to a PDF. If you wish to make changes, you will need to go into AutoCAD to edit the drawing and follow steps 1 to 10 again to print it.